Organized by:

APHRS

Asia Pacific Heart Rhythm Society





16TH ASIA PACIFIC HEART RHYTHM SOCIETY SCIENTIFIC SESSION In conjunction with CardioRhythm

1-3 September 2023 31 August 2023 Pre-Congress Sessions

Oral Presentation Guidelines

IMPORTANT

- 1. All presenters must **register** for the Congress and present **in person** in Hong Kong at the scheduled date and time as stated in the email sent to presenters.
- 2. All presentations must be uploaded in advance online by **25 August 2023**.
- 3. Failure to register, upload presentation file and present in person in Hong Kong will result in withdrawal of your abstract / case from the Congress Programme.

Please read the guidelines carefully to prepare your presentation.

1. Presentation File

Please prepare your presentation file in MS PowerPoint format (.ppt or .pptx) in 16:9 display ratio. Check your presentation on a Windows-operated computer before you upload it.

2. Presentation Slide Templates

Presentation slide templates can be downloaded from https://www.aphrs-cardiorhythm2023hk.com/resources.html

3. Format of File Name

Please save your file name as: Paper ID_Last Name.pptx (e.g.: 001_Chan.pptx)

4. Presentation File Submission

Submission Deadline: 25 August 2023 (Friday)

Submission link: https://www.dropbox.com/request/7UU2zOn6KWTWgxcnboKo

Even if you have uploaded your PowerPoint file(s) through the submission link, you are encouraged to bring along your files in a USB to the session as a backup.

5. Onsite Presentation

Please arrive your session venue 30 minutes before the beginning of your session.

It is a must for you to use our PC computer for your presentation.

Time Control is IMPORTANT. Time reminder is arranged during your presentation and time control is strict. The Session Chairpersons are instructed to adhere to the schedule for the session. Immediate stop of your presentation would be requested once time's up. Please stay within your presentation schedule.

* To facilitate our smooth arrangement, if you decide <u>NOT</u> to present your abstract, kindly inform us of your paper no. by email as soon as possible.

For enquiries, please contact:

Email: abstract@aphrs-cardiorhythm2023hk.com Website: www.aphrs-cardiorhythm2023hk.com

